

Health Facility Administrator Licensing Board Minutes

April 22 2003

Room – 4A

Heber Wells Building

Convened: 9: 05 am

Adjourned: 10:54 am

Division Staff Present:

Division Director
Bureau Manager
Board Secretary

J. Craig Jackson
Daniel T. Jones
Lee Avery

Members Present:

Craig Johnson, Chairperson
Lisa Turner
Daren Lauritzen
Mark Dunn

Members Absent:

Dan Heiner

TOPIC FOR DISCUSSION

Minutes of October 23, 2001

Minutes of October 22, 2002

Swear in the new Board Member

Elect a new Chairperson

Appointments:

Mr. Dennis Nichols – Probation Interview

DECISIONS & RECOMMENDATIONS

The Minutes were reviewed and approved as is.

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Mr. Daren Lauritzen was sworn in as a new Board Member.

Mr. Lauritzen motioned to have Mr. Mark Dunn as the new chairperson. Seconded by Ms. Turner. The motion carried unanimously.

Mr. Nichols presented himself to the Board. Mr. Jones conducted the interview. Mr. Nichols advised the Board he has not worked in long term care for a long time, he is applying for disability Mr. Nichols advised the Board he was looking at quitting, however, did not want to quit while his license was on probation status. Mr. Jones advised Mr. Nichols if he chooses not to renew his license it will expire and the records will show “expired”, then if he wanted to reinstate his license, he will have to come before the Board and start his probation again.

Mr. Jones also stated the only time probation information will be released is if Mr. Nichols applies for licensure again in Utah or in another state. Mr. Nichols stated he will consider letting his license expire. **In Compliance**

Note* Mr. Nichols let his license expire.

Mr. Steven Bona – Probation Interview

Mr. Bona presented himself to the Board. Mr. Dunn conducted the interview. Mr. Bona advised the Board he had not been able to find an ethics course. The Board advised Mr. Bona to check with Brigham Young University or the University of Utah. They may have a course which includes a section on ethics. Mr. Jones advised Mr. Bona he knew of an ethics course and will contact Mr. Bona with this information. Mr. Johnson advised the Board the reasons his license was placed on probation. Mr. Johnson advised the Board, the unlicensed individual who worked for him failed her exams twice and is no longer employed with him. The Board discussed this in detail with Mr. Bona.

Frank Kilby – Request for Reinstatement

Mr. Jones reviewed Mr. Kilby's file with the Board. A condition to Mr. Kilby's suspension is he could not reapply for licensure until 11/15/2003. The Board discussed Mr. Kilby's suspension and memorandum of understanding (MOU) in detail.

Mr. Kilby presented himself to the Board. Mr. Kilby advised the Board regarding the reasons his license was suspended. Mr. Kilby asked the Board to remove the suspension status from his license and allow him to return to work. Mr. Kilby expressed his remorse for the choices he made. The Board talked with Mr. Kilby in detail. Mr. Lauritzen recommended Mr. Kilby complete the terms of his suspension and then request to meet with the Board at a that time, seconded by Mr. Dunn. The motion carried unanimously.

Application Review:
Ian Daw

Mr. Daw submitted his application to the Board for its review. Mr. Daw is asking the Board to waive the AIT requirement. The Board reviewed Mr. Daw's application and work experience and compared it to the requirements under Utah Statutes. Mr. Lauritzen motioned to have Mr. Daw contact his preceptor and have her submit her documentation showing the formalized training Mr. Daw received, being more specific, seconded by Mr. Dunn. The motion carried unanimously. Mr. Daw was encouraged to meet with the Board in November.

Carl Barney, Jr.:

Mr. Jones reviewed Mr. Barney's file with the Board. Mr. Jones advised the Board, Mr. Barneys license was initially revoked for several issues of patient care. Mr. Jones stated Mr. Barney has applied for licensure several times in the past and has been denied. After reviewing Mr. Barney's file and the current statutes, The Board noted Mr. Barney has not submitted documents showing he has overcome the reasons he lost his license. Mr. Lauritzen motioned to deny Mr. Barneys request for licensure, seconded by Ms. Turner. Mr. Johnson abstained, The motion passed with one abstaining.

Discussion:

Fee Change – Mr. Daniel T. Jones

Mr. Jones advised the Board the Utah State Legislatures have increased the application and renewal fees for this profession.

E-Mail Minutes – Daniel T. Jones

Mr. Jones inquired if the Board members would like to receive their notice of board meetings by e-mail. The Board stated it would prefer to continue with the hard copies.

The next Board meeting is scheduled for October 27, 2003, 9:00 am.

Health Facility Administrator Meeting
April 22, 2003
Page 4

Date Approved

Chairperson, Health Facility Administrator Licensing
Board

Date Approved

Bureau Manager, Div. of Occupational &
Professional Licensing